



## TRIO WORLD ACADEMY – Admission Policy



### 1. Rationale behind the admission policy

TRIO World Academy (TWA) is an International School catering for students aged 3 to 17, designed to meet the needs of local and expatriate children. TRIO accepts children without discrimination of gender, race, religion or nationality.

The final decision on acceptance and placement is taken by the Head of School based on the following:

- Reports and records from previous schools.
- Potential of the applicant to benefit from the programmes and educational services available.
- The capacity of the school to meet the educational needs of the applicant.

Admission is based on school records from the last two years and a personal interview in which families can demonstrate a commitment to the Core Values of the school. The student seeking admission in EY 1 and above will have to carry out diagnostic tests in English and Mathematics. Diagnostic tests will be carried out based on their subject choices from Grade 9 onwards, followed by an interview with the academic head of the section.

## *1.1 Vision Statement*

"To create and nurture individuals who have the knowledge, empathy, leadership & fortitude to stand up to the challenges that the world poses in the future."

We want to create impeccable individuals who are not just knowledgeable and proactive leaders but also intuitive and empathetic to the needs of others. We believe that the world poses new problems to be solved every day and calls for professionals who can offer superior services to society. Our students must be capable enough to add value to the community and the world. Physical fitness, mental resilience, emotional balance and intellectual refinement are our goals for the global citizens who graduate from our school.

## *1.2 Mission Statement*

"To provide an extraordinary environment for learning, bonding and all-round development that helps create and mould world-class future leaders."

Our core values of Leadership, Excellent Academics, Discipline and Service are embedded at the heart of our activities. We aim to create global citizens and instil these values in them. As a multicultural school, we encourage mutual respect and awaken sensitivity towards the cultural needs and sensibilities of human beings.

Our partnership with parents and the community is the mainstay of our mission. We maintain academic rigour to improve the intellectual engagement of students and motivate them to deeply understand and appreciate subject areas. Students are taught to make discipline a lifelong practice that would propel them to greater heights.

## *2. Admission to the IB Diploma Programme*

When a student applies for the IB Diploma Programme, they may also have to interact with the subject teachers for a mutual understanding of the knowledge possessed by the student in a particular subject.

If the student shows indications and willingness to work hard, there is a good chance that the student would be accepted. Students with low scores (Grade D or below or equivalent) in the qualifying examinations (IGCSE or equivalent) are not likely to be recommended for the IB Diploma programme and will instead be recommended for IB Course.

The intention is not to reject a child based on their poor performance in the written test/interview but to understand whether they can handle the academic rigour of the Diploma programme and can manage time well.

### *2.1. Screening tests for admission to the DP*

**Step1** - Admission Team – Parents connect with us through various portals. We receive inquiries via email, website and phone. We reach out to them on the given contact details or email ids and guide them through the admission procedure. After the above information

is shared, we invite parents to the campus by scheduling a formal appointment to meet with the respective head and see the infrastructure and facilities.

A virtual tour is also available to view for parents enquiring from overseas. The academic team arranges zoom meetings with them. Parents are then to enrol the child for a readiness observation with the academic team so that they understand the child's academic levels.

Once the academic team determines that the child is ready, they will guide parents through the subsequent admission steps. The readiness is based on the academic levels and previous academic history/certificates of the students. If the team feels the child is not ready for the IBDP over the first year, then they are recommended for the IB course certificate as Trio believes in admitting every prospective child.

**Step 2 – Secondary Principal –** The Secondary Principal will brief parents about the school culture, values, mission and vision of the school and IB.

**Step 3 - Counsellor –** will brief parents about subject options, university placements and requirements in detail.

**Step 4 - DP coordinator** will explain the IBDP in detail.

**Step 5 - Post Admission**

Parents will receive a welcome email and the parent handbook from the Head of School, admissions office and the respective co-ordinator with all the details needed regarding transport, uniforms, important contact information, dos and don'ts. If the child has enrolled at the beginning of the academic year, parents will receive an invitation to attend the school Orientation Day.

## *2.2 Direct admission to Grades 10 and 12*

Direct admission in Grade 10 is usually not entertained. However, a child who is moving from the same curriculum with an acceptable level of English and decent grades can be considered for admission.

Direct admission into Grade 12 (IB Diploma) involves liaising with IB and the IB Diploma Coordinator from the student's previous school.

Students with particularly weak English skills will be asked to take an intensive language course before joining the school.

Such courses and any additional support required will have to be funded by families as an additional cost. Students will be also assessed by our English as a Second Language (ESL) teachers, as per the Language Policy.

### 3. Admission Process for PYP

Parents connect with us through various portals. We receive inquiries via email, website and phone. We reach out to them on the given contact details or email ids and guide them through the admission procedure. After the above information is shared, we invite parents to the campus by scheduling a formal appointment to meet with the respective head and see the infrastructure and facilities.

A virtual tour is also available to view for parents enquiring from overseas. The academic team arranges zoom meetings with them. Parents are then to enrol the child for a readiness observation with the academic team so that they understand the child's academic levels.

Once the academic team determines that the child is ready, they will guide parents through the subsequent admission steps. The readiness is based on the academic levels and previous academic history/certificates of the students.

**Step 1** - The student seeking admission in EY 1 and above will have to carry out diagnostic tests in English and Mathematics.

**Step 2** – The admission team will brief parents about the school culture, values, mission and vision of the school

**Step 3** - PYP coordinator will explain curriculum requirements and details.

#### **Step 4** - Post Admission

Parents will receive a welcome email and the parent handbook from the Head of School, admissions office and the respective co-ordinator with all the details needed regarding transport, uniforms, important contact information, dos and don'ts. If the child has enrolled at the beginning of the academic year, parents will receive an invitation to attend the school Orientation Day.

We will consider students from International families who are not proficient in English. These students would be offered ESL support in PYP.

### 4. Grade Placement – Whole school

Children are assigned to grades based on their age (as of 31st August).

3 years - Nursery	11 years - Grade 6
4 years - Early Years 1	12 years - Grade 7
5 years - Early Years 2	13 years - Grade 8
6 years - Grade 1	14 years - Grade 9
7 years - Grade 2	15 years - Grade 10
8 years - Grade 3	16 years - Grade 11
9 years - Grade 4	17 years - Grade 12
10 years - Grade 5	

In certain (and rare) circumstances, as per their learning ability, the school may place a student in a grade lower than the appropriate grade with the written approval of the Head of School and after obtaining consent from the parent.

### 5. Learning Support

Students with diagnosed learning or behavioural issues will only be considered for admission following evaluations by the Learning Support Department (both PYP and IBDP) and an agreement with the family regarding the provision of any individual support which needs to be funded by the family under the school's Inclusion Policy.

Before accepting a student with Learning needs as a candidate for the Diploma Programme, the DP coordinator should consider whether suitable arrangements, for both teaching and assessment, can be made for that student. Careful consideration should be given to a candidate's choice of subjects. Some subjects may pose particular difficulties for a candidate with special needs thus applications need to be made ahead of time.

### 6. Trial Days for all grades except Grades 10 and 12.

If the school (or the parent) is in doubt as to whether the child will be able to adjust to a new school environment, a trial period of one day or two is recommended. After the trial period, if the child finds the school/class environment stimulating and welcoming, they can be considered for admission. During the trial days, the parent should arrange for the pickup and drop off of the child.

### 7. Waiting List

If class enrolments are filled, a general waiting list will be maintained. Siblings of enrolled students will have a preference on the waiting list.

An applicant's position in the waiting pool can change daily. As a result, the Admissions Officer systematically contacts families to provide an update on an applicant's wait pool position.

The waiting list does not carry forward to the following school year.

The school reserves the right to deny admission to any applicant if the school cannot meet the applicant's educational needs or to postpone admission if a class is full. In this case, the applicant will be placed on a waiting list.

### 7. General Admission Procedure – Whole School

We welcome families from different walks of life and all over the world to apply to TRIO. We assist both families in Bangalore who can visit us for completing admission formalities, as well as those living away and who would like to complete formalities virtually.

We believe that a dynamic group of *internationally-minded youth* could have an immensely positive impact on society as well as the world. One of TRIO's missions is to ensure that the

benefits of a first-class international education are available and accessible to all. A soundly designed and well-rounded international education can set the tone for the most foundational years of a child's life.

Our programmes empower school-aged students to take ownership of their learning and help them develop future-ready skills to make a difference and thrive in a world that changes fast. The curriculum aims at developing inquiring, knowledgeable, confident, and caring young people. TRIO's teachers are trained to understand and communicate the IB mission with an emphasis on international mindedness and the IB learner profile

**TRIO follows a fair, transparent admission process and is not a selective school. We believe that every child is unique and valuable.**

Our goal is to offer a child the opportunities and learning support they deserve through a differential learning approach. To help achieve this, our admission team members are trained to understand children and identify their academic achievements, strengths, challenges, and potential by working with them and their parents.

Our fee structure ensures that students and their families gain immense value from our international culture, teachers, curriculum, sports programmes, nutritious lunches, and safety measures.

The fee structure is identical for both local and expat students alike.

TRIO's holistic admission process is designed to ease you through the various steps of discovering the ideal educational experience for your child.

### *7.1 Getting to know the school*

The Admissions Office helps set up a visit to our school so that parents can experience a campus tour. Parents would have the opportunity to meet up with the Head of School / Secondary Principal / Coordinator of respective sections for discussion.

If a parent is not residing in Bangalore, then the admissions office will set up a zoom call with the Coordinator of the respective grade. Parents can also experience the Trio virtual 360-degree tour from wherever parents live. Parents can also visit our social media pages for more details.

### *7.2. Sending in an inquiry*

Parents may send inquiries through any of the modes they prefer. They may mail us at [admissions-ib@trioschools.com](mailto:admissions-ib@trioschools.com), can give us a call or send a WhatsApp message to +91 9663041122.



### *7.3 Interaction with the child for an assessment*

The interaction would be set up with the child to assess their skill levels and help us support them better. This would involve an interview and/or a test. This interaction can be scheduled to happen online or offline or based on the last two years' academic reports from the previous school.

### *7.4 Notification of Admission*

The Admissions Office will let the parent know if the child is a good fit for the grade they have applied for or provide recommendations otherwise.

### *7.5 Acceptance of Admissions*

If parents accept the admission on behalf of their child, the admission team will help them through the process of filling out the required forms, submitting the necessary documents and paying the fees. This may be done online or offline.

### *8. Documents required for Admissions (whole school):*

1. Passport size photographs of child – 4 nos.
2. Any Government approved ID proof of the Parent and a passport-size photograph of each.
3. Birth Certificate (Indian Students)
4. Transfer Certificate / School Leaving Certificate
5. Previous grade Report Card or School Recommendation letter
6. Vaccination Record or Medical Certificate
7. Photocopy of child's passport with valid visa (Foreign students and NRI's)

### *9. Link between Admission policy, Language Policy, Inclusion Policy and Assessment Policy.*

Records of Induction programme are maintained by Admissions department and respective teachers to ensure support for children. Inclusion Policy, Language Policy and Assessment Policy of the school ensure continued support for students after admission.

Steering committee for the Inclusion policy: Staff involved in creating the policy;

- Mr Vinod Singh – Head of School
- Mr Robert James Champion – Secondary Principal
- Mr. Moinudin – Diploma Coordinator
- Ms. Hema – Middle School Coordinator
- Ms. Chitra – PYP Coordinator
- Ms. Radha Prataap – Head of Admissions
- Ms. LakshmiPriya – CAS Coordinator
- Ms. Vrinda Makhija – PYP Homeroom and learning leader

## Review

Review dates of Admission Policy

10.02.2022

30.09.2022

21.10.2022

07.12.2022

The policy is to be reviewed periodically by the Steering Committee.